



3101 Red Hill Avenue . Costa Mesa, CA 92626
Phone: 657.900.2077

SAMPLE ESTIMATE 2024 PRE EVENT THURSDAY OR FRIDAY 250 GUESTS

Venue Rental Time				
Set-up Start	Event Start	Event End	Venue Close	
2:00 pm	5:00 pm	10:00 pm	11:00 pm	

Food/Service Items	Price	Qty	Total
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*** Estimate Purposes Only ***

*This estimate/date is not secured until a signed contract and deposit is received.
Estimate is valid for 14 days. Date availability is first come, first served.*

Payment/Deposit Terms

*\$2,500.00 Deposit is due to reserve date
25% of the estimated contract due 9 months prior to event date
Additional 25% of the estimated contract due 6 months prior to event date
Additional 25% of the estimated contract due 3 months prior to event date
Final balance, 100% of the contract due 14 days prior to event date
Note: See Facility Rental Agreement for details*

A \$1,500 Security Deposit - Refundable within 14 days after event

The \$1,500.00 security damage deposit is included in the itemized total when agreement is signed.

2024 Evening Use Package Thursday or Friday Event	\$7,000.00	1	\$7,000.00
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Venue Rental/Event Hours:

- 3 hour venue set up
- 5 hour event time
- 1 hour venue clean up

Inclusions:

- outdoor area included during event
- fruitwood chiavari chairs + tables (various sizes) to accommodate up to 350 guests

Hosted Call Bar	\$40.00	250	\$10,000.00
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- **5 hour bar service (5:00pm-10:00pm)**
- **Liquor:** Pearl Vodka, Gordon's Gin, 7 Crown, George Dickel Bourbon, Havana Club Rum, Malibu Rum, Spiced Rum, El Jimador Tequila, Ballantines Scotch, Korbel Brandy, Kahlua, Midori, Triple Sec, Amaretto, Peach Schnapps
*Note: In the event a certain liquor is not available, a replacement will be used with equal or greater value.
 Call bar does not include signature drinks. This can be added for an additional cost.*
- **Beer:** Fete House Beers
- **Wine:** Chardonnay, Cabernet Sauvignon, and Sparkling Wine
- **Soft Drinks:** Assorted Sodas and Sparkling Water

*Includes: napkins, stir straws, clear hard plastic glassware in two sizes, all operational equipment for your bar type.
For the well-being and safety of our guests, Fete The Venue does not serve or sell any shots or shooters of any kind.
Note: Please contact your caterer to upgrade to glassware (i.e., wineglasses, champagne glasses etc.)
 Pricing does not include table wine service or formal champagne toast.
 This service can be added for an additional cost.*

Bartender(s) <i>1 bartender per 65 guests (mandatory).. Minimum 2.</i>	\$325.00	4	\$975.00
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Bartender Gratuity - 4 hour bar service	\$200.00	4	\$600.00
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Additional Venue Assistant	\$300.00	1	\$300.00
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Venue Assistant is onsite to maintain the building/ facility during the event.
 Fete The Venue is not in charge of running day of the event /run of show, caterer or vendors.
 Please make arrangements for day of staff for overall execution of your event

*1 Venue assistant included in venue rental fee. 1 additional assistant required for events under 150.
 2 additional assistant required for events under 300. 3 assistants may be required for events 300 and over.*

Self Parking

*Fete The Venue has limited parking available for self parking (65 spaces including handicap).
 Once lot is full, guests will be required to park on the street which may be full depending on our neighbors use.. Guests will be towed at owners expense if they double park or park in neighboring lots.
 All Vendors and Client Staff must park off site within 1 hour of event start time.
 Note: Valet parking can be purchased for an additional fee (must be booked 30 days prior to event).*

Event Planner to direct guests from parking lot to event entrance. No Valet/ attendants will be onsite to provide parking services or directions.
 Valet can be added for an additional cost.

Event Planner / Wedding Coordinator

A professional, licensed, insured, Event Planner / Wedding Coordinator (min. month of, 30 days prior to event date) is required to represent the client for the overall execution of the event. Planner must be on site at the start of access through the close of the venue/tear down time. Planner can not be a guest at the event
 Fete The Venue is not in charge of running day of the event /run of show, caterer or vendors.
 Please make arrangements for day of staff for overall execution of your event.

Vendors

*FTV requires the use of professional, licensed, insured vendors. All vendor information, including One-Time Vendor Agreement, Certificate of Insurance (with Workman's Compensation) is required 30 days prior to your event date.
 Vendor to name Certificate of Liability: Certificate Holder
 Fete The Venue
 3101 Red Hill Avenue
 Costa Mesa, CA 92626*

Guest Count, + Facility Floor plan + Final Deposit

*All final guest counts, payments, and floorplans are due 14 days prior to the contracted event date.
 Guest count may only decrease by 10% of the contracted number.*

A \$2,500 Outside Catering Fee applies if a preferred caterer is not selected (Application Required for Approval)

Outside Catering / Application (Due a minimum of 60 Days before event)

Cater to submit application a minimum of 60 days before event and do a walk through of the venue. Approval and denial of application is at the discretion of Fete the Venue. See facility rental agreement for full terms.

Caterer-Outside Catering Application

- Business license
- Health department report
- Liability and workmen's comp insurance
- Vehicle insurance for the catering vans/ trucks on site

Certificate Holder

Fete The Venue

3101 Red Hill Ave.

Costa Mesa, CA 92626

*Caterer is responsible for providing service staff for the entirety of the event to serve food, buss food and bar drinks etc. clean venue, flipping room, etc. (see facility rental agreement and application for full terms.). Caterer and staff on site 3 Hours before event start time though the end of event/ tear down time.

A/V Equipment Not Included In Venue Rental

NO SERVICE CHARGES OR CREDIT CARD FEES

Subtotal	\$19,400.00
Tax	\$1,441.50
Service Charge	\$0.00
Total Value	\$20,841.50

Note: This estimate is valid for 14 days. We do not place holds on event dates. Maximum capacity of venue is 500 people. To secure your date, a \$2,500.00 deposit + signed contract must be received. All dates are on a first come, first served basis. Thank you for your understanding.